

Step Committee October 21, 2008

TOWN OF BAYBORO
STEP Grant Steering Committee
October 21, 2008 @ 6:00PM

The regular meeting of the STEP Grant Steering Committee was held Tuesday, October 21, 2008, at 6:00pm., at the Bayboro Town Hall.

Members Present: Joseph Himbry, Ben Hollowell, Gus McDonald, Emmy Casey, J.L. Caraway, Mark Howell, Aileen Lewis, Evelyn Scott, Jonnie Tripp, Jeff Holton, Barbara Baker

Members Absent: Sheila Howell, Linda Holton

Others Present: None

Mr. Himbry called the meeting to order.

The agenda was discussed and amended to include a budget revision for the Kick-off Event.

Approval of Minutes: The October 7, 2008 minutes were read. Ben Hollowell made a motion to approve minutes. Gus McDonald seconded. All ayes. Motion passed.

Old Business: Ben Hollowell gave a report regarding the purchasing and design of the t-shirts. He reported that various businesses will donate \$200.00 each. To recognize the donations, names of the donators will be placed on the back of the t-shirts. After some discussion, the design of the t-shirt was decided upon.

Presentation of the community profiles and recruitment of a leadership team was tabled for a later date.

New Business: Mr. Himbry explained that the NC Rural Center will allow the expenditure of 2,500.00 to be used toward the kick-off event, with that in mind the event budget needs to be revised. Gus McDonald made a motion to approve the revised budget. Emma Casey seconded. All ayes. Motion passed.

Next item on the agenda was the Kick-Off event banners. After some discussion, it was decided to purchase two banners advertising the kick-off event at the town waterfront park and placement to be decided when the banners arrive.

A Kick-Off Event Program draft was presented. After some discussion, Ben Hollowell made a motion to approve the program. Mark Howell seconded. All ayes. Motion passed.
A budget for refreshments and what to serve was discussed.

Entertainment was discussed. Barbara Baker is asked to call various people and line up the entertainment.

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The advertisement flyer was discussed. Barbara Baker is assigned to work on the flyer. Decorations were discussed. Flowers are to be used as door prizes. Emma Casey donated 3 paintings for door prizes.

Mr. Himbry announced that we are still waiting for the Rural Center Community to appoint a coach, who will help the steering committee achieve its goals.

The next STEP Committee meeting will be held on November 18, 2008.

There being no further business the meeting was adjourned.

Respectfully submitted,

Barbara Baker-Coordinator