

Step Committee November 18, 2008

TOWN OF BAYBORO  
STEP Grant Steering Committee  
November 18, 2008 @ 6:00PM

**Members Present:** Joseph Himbry, Gus McDonald, Emmy Casey, J. L. Caraway, Mark & Sheila Howell, Aileen Lewis, Evelyn Scott, Barbara Baker, Cindy Pollata, Dee Sage

**Members Absent:** Ben Hollowell, Jeff & Linda Holton

**Others Present:** None

Mr. Himbry called the meeting to order and proceeded to commend everyone on a successful Kick-off event. He had received a call from Misty Hergett of the Rural Center. Ms. Hergett stated that Bayboro scored high when being rated with regards to organizational participation of the kick-off event.

**Approval of Minutes:** The October 21, 2008 minutes were read. Mark Howell made a motion to approve the minutes. Gus McDonald seconded. All ayes. Motion passed.

**Old Business:** After some discussion regarding grants and their uses, Mr. Himbry reminded the committee to turn in their community profile. The Committee is currently behind schedule in presenting a profile to the Rural Center. Mr. Himbry emphasized the importance of having a community profile to use as a guide to target areas needing improvement. There was some discussion with regards about what to include in the profile, such as sidewalks, bike trails, and bike events. Emma Casey spoke about some of the items on her profile.

**New Business:** Mr. Himbry expressed a desire to create a Town Clerk network and a Town Mayor network within Pamlico County in order to support one another as well as exchange ideas. Mr. Himbry also explained about regionalism in that the focus should be on not only your area, but the surrounding areas as well. There was some discussion about involving our youth.

Mr. Himbry gave a STEP Kick-off Review in that it was a great success. It was noted that the paintings donated by Emma Casey were truly unique and were very much appreciated. Barbara Baker expressed her thanks to all those who helped with the Event and a special thank-you to Joan Leary for her donations of utensils, plates, napkins, and various decorations.

Mr. Himbry announced that the NC Rural Center has appointed a STEP Coach, Chilton Rogers.

The next STEP Committee meeting will be held on December 16, 2008, later amended to December 18, 2008, as the STEP Coach is unable to attend on the 16<sup>th</sup>.

There being no further business the meeting was adjourned.

Respectfully submitted,

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Barbara Baker-Coordinator