

TOWN OF BAYBORO STEP Leadership Team  
Ned Delamar Center, Pamlico Community College  
August 20, 2009 @ 5:30PM

Mr. Himbry called the meeting to order and welcomed everyone. This being the first collaborative meeting between the Pamlico Stakeholders and the NC STEP Committee and for the benefit of our newest members, Mr. Himbry gave a brief discussion regarding the importance of the STEP Committee and what the committee was trying to accomplish.

Pat Sordill, Pamlico Stakeholders, was introduced and proceeded to give a short speech regarding the collaboration efforts between the Pamlico Stakeholders and the NC STEP Committee.

Chilton Rogers, STEP Coach from the NC Rural Center, took the floor and again welcomed everyone. She proceeded to give a brief review of what has been accomplished and what is planned for subsequent meetings. Refreshments were served while Ms. Rogers gave an overview of the agenda.

Ms. Rogers began the Project Development Orientation by stating that the committee has reached the phase of project identification and development. This is a reverse project process that starts by looking at the whole picture and reversing the order of the development. Ms. Rogers gave a power point presentation that explains the whole process. (To be attached to the minutes)

Ms. Rogers went on to state that the committee is now ready to start planning projects and there are funds available to help in the planning phase. Everyone that attends the meeting is part of the NC STEP Committee Leadership Team.

After the power point presentation, the attendees broke up into the four subcommittees and began their project developments. Each subcommittee will choose a recorder, set a schedule for meetings, and begin a SWOT analysis on their strategy. During this analysis, the subcommittees will apply the following pro and con questions: Pro—What does your community have to offer to make this strategy work? Con—What are the problems hindering this strategy? Why hasn't it worked already? The subcommittee also will review the handout regarding "Project Ideas" from the previous meeting.

Each subcommittee is to schedule subsequent meetings for their individual groups in addition to the normal regularly scheduled Leadership Meeting. Each subcommittee is charged with supplying updates and copies of minutes from each meeting to the STEP Coordinator.

The next meeting was scheduled for Thursday, September 17, 2009 and is to be held at the Ned Delamar Center located at the Pamlico Community College.

There being no further business the meeting was adjourned.

Respectfully submitted,

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Barbara Baker, Coordinator

Step Committee August 20, 2009

**In Attendance:**

Chilton Rogers, STEP Coach

Pat Sordill

Tim Buck

Cleve Cox

Gary Keel

Ben Hollowell

Larry Prescott

Cal Bridges

Garth & Joyce Swimm

Joseph & Vinnie Himbry

Roosevelt Stokes

Jerry & Pat Prescott

Bill & Dee Sage

Tim Buck

Clark W. Dimond, III

Barbara Baker

Beth Bucksot

Kenya Servia

Misty Rasmussen

Brian Dodds

Barb Venturi

Rhonda Breed

Doris Krauss

Ann Holton

Jayne Robb

Judy Thaanum

Jim Coon

Alice Garrison

Larry Moolenaar