

NC STEP Advisory Committee Special Meeting
Town of Bayboro Town Hall
Wednesday, April 27, 2011

Barbara Baker, NC STEP Coordinator, opened the meeting by stating the purpose of the special called meeting. The purpose being that the Bayboro Town Commissioners are concerned about the unexpected additional cost of the waterfront project and they are requesting the committee to review their current projects to see if there are ways to shave off funds in order to offset the additional cost to the waterfront project. Also, Ms. Baker informed the group of a training workshop that is coming up soon.

The original project was slated to cost \$57,000, but the final bid came in at \$63,000, for the building alone. This puts the project already in the red without including the additional cost of having to add a bulkhead. The cost of the bulkhead, pending official approval, is looking to be \$5,560, plus the playground equipment, which will be around \$2,000 (estimated). Ms. Baker stated that if we add everything together the cost will be approximately \$71,000. The Town of Bayboro Commissioners will have to come up with the extra money in the amount of approximately \$14,000, to cover the excess and they had not planned for that much expense in the budget.

The original estimate was cheaper because the facility was at ground level, but that was not up to code and the building needed to be raised up higher. Redesigning the building and the necessity of hauling in huge loads of dirt raised the cost quite a bit. In addition, the extra dirt created the need for a bulkhead.

The question was raised, if we can cut cost like Jude did on the pavilion project? The answer given was that they had cut the size of the pavilion in half and Jude gave up a considerable amount of her time to be the contractor pro-bono. This will not be possible to do in the waterfront project.

After some discussion, the committee proceeded to look at each project to see where we can shave off some funds, which calculated to around 20% cut on each of the projects.

Selva Staub said she believed she could shave off about \$3,000 from the mentoring project. The mentoring project has \$14,275, cutting that would leave \$11,275. She could safely shave off the \$3,000 and possibly more than that but will need to check more into it after she returns from some training workshops.

Beth Bucksot said she may be able to shave about \$2,000 from her \$13,500 visitor's guide that is the Amenities Inventory project.

Larry Moolenaar stated that he may be able to shave \$1,000 from the Retirees Amenities project which is currently \$5,500 and would leave that project at \$4,500.

Dee Sage stated she could not shave any off the CBC project since that money is locked in for training and travel. NC REAL and CBC are planning projects; therefore, no monies can be

transferred from the projects; although, there was no money left over from the NC REAL project. The two amenities projects, the mentoring project, and the waterfront park project are all implementation projects.

Barbara also requested the names of the people interested in attending the May 27th training in Windsor. They are requesting a team of 4 or 5 people to attend. She asked members to please let her know by the 19th, the deadline to register is the 20th.

Ann Holton, County Commissioner, said she would see if the county would send Jayne Robb, County Planner. Beth and Joyce would like to go but didn't make a final decision.

Projected costs to complete the waterfront project were:

Grants

Waterfront Project	\$28,500 (STEP)
	28,500 (PARTF match)

Waterfront Expense:

\$57,000	Original Estimation
63,000	Final Bid (nothing except building)
6,000	Additional Bulkhead rounded up to nearest thousand
<u>2,000</u>	Estimate for playground equipment
\$71,000	
\$14,000	Total amount of the Town of Bayboro unexpected cost

The next NC STEP meeting is May 19, 2011. If anyone has items to put on the agenda please notify Barbara.

Members present:

Jerry Prescott
Pat Prescott
Dee Sage
Beth Bucksot
Joyce Swimm
Ann Holton
Mark Howell
Selva Staub
Larry Moolenaar
Barbara Baker
Alice Garrison

Submitted by

Alice Garrison, NC STEP Co-coordinator